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Miscellaneous Licensing Sub-Committee

10 July 2023

**MINUTES OF THE MEETING OF THE MISCELLANEOUS LICENSING SUB-COMMITTEE,  
HELD ON MONDAY, 10TH JULY, 2023 AT 10.00 AM  
IN THE COMMITTEE ROOM - TOWN HALL, STATION ROAD, CLACTON-ON-SEA,  
CO15 1SE**

<b>Present:</b>	Councillors J Henderson (Chairman), Smith (Vice-Chairman), Codling, A Cossens (Except Item 9) and Davidson
<b>In Attendance:</b>	Linda Trembath (Head of Legal Services & Deputy Monitoring Officer), Ian Ford (Committee Services Manager), Michael Cook (Licensing Manager), Emma King (Licensing Officer), Bethany Jones (Committee Services Officer) and Chloe Blackwell (Licensing Enforcement Officer)

**1. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

There were no apologies for absence or substitutions submitted on this occasion.

**2. MINUTES OF THE LAST MEETING**

It was moved by Councillor Codling, seconded by Councillor Smith and:-

**RESOLVED** that the minutes of the last meeting of the Sub-Committee, held on Friday, 10 March 2023 were approved as a correct record and signed by the Chairman.

**3. DECLARATIONS OF INTEREST**

Councillor Smith (Vice-Chairman) declared for the public record that he was a London Taxi driver of 33 years' experience but that he had no ties in that capacity to the District of Tendring.

Later on in the meeting, as reported in Minute 9 below, Councillor A Cossens declared an interest in relation to report **B.4 – APPLICATION FOR THE REVIEW OF A HACKNEY CARRIAGE/PRIVATE HIRE DRIVER'S LICENCE** insofar as she personally knew the applicant. Councillor A Cossens left the room when the report was put to the Sub-Committee and it was deliberated and decided upon.

**4. EXCLUSION OF PRESS AND PUBLIC**

It was moved by Councillor Davidson, seconded by Councillor Codling, and unanimously:-

**RESOLVED** that under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of Agenda Items 5, 6, 7, 8 and 9 on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A, as amended, of the Act.

**5. EXEMPT MINUTES**

It was moved by Councillor Davidson, seconded by Councillor A Cossens and:-

**RESOLVED** that the Exempt Minutes of the last meeting of the Sub-Committee, held on Friday, 10 March 2023, be approved as a correct record and be signed by the Chairman.

6. **REPORT OF ASSISTANT DIRECTOR (GOVERNANCE & LEGAL) - B.1 - APPLICATION FOR THE RENEWAL OF A HACKNEY CARRIAGE/PRIVATE HIRE DRIVER'S LICENCE**

**RESOLVED** – that the named individual's Hackney Carriage/Private Hire Driver's Licence be renewed for two years.

7. **REPORT OF ASSISTANT DIRECTOR (GOVERNANCE & LEGAL) - B.2 - APPLICATION FOR THE RENEWAL OF A HACKNEY CARRIAGE/PRIVATE HIRE DRIVER'S LICENCE**

**RESOLVED** – that the named individual's Hackney Carriage/Private Hire Driver's Licence be renewed for two years and the licence to be suspended until a satisfactory DBS has been received.

8. **REPORT OF ASSISTANT DIRECTOR (GOVERNANCE & LEGAL) - B.3 - APPLICATION FOR THE REVIEW OF A HACKNEY CARRIAGE/PRIVATE HIRE DRIVER'S LICENCE**

**RESOLVED** – that the named individual can continue with his Hackney Carriage/Private Hire Driver's Licence, however, if he comes back to the Sub-Committee again with late documentation, the Sub-Committee will consider a suspension of his licence.

9. **REPORT OF ASSISTANT DIRECTOR (GOVERNANCE & LEGAL) - B.4 - APPLICATION FOR THE REVIEW OF A HACKNEY CARRIAGE/PRIVATE HIRE DRIVER'S LICENCE**

**RESOLVED** – that the named individual be allowed to continue but be requested to ensure that she is not late with the relevant documents when renewing the Hackney Carriage/Private Hire Vehicle Licence.

The meeting was declared closed at 12.11 pm

**Chairman**